

---

---

# ILLINOIS ARTICULATION INITIATIVE

---

---

*To Facilitate Interinstitutional Transfer*

## Illinois Board of Higher Education

431 East Adams, Second Floor  
Springfield, IL 62701-1418  
tel: 217/557-7356  
fax: 217/782-8548  
[aiello@ibhe.org](mailto:aiello@ibhe.org)

## Illinois Community College Board

401 East Capitol Avenue  
Springfield, IL 62701-1711  
tel: 217/524-5503  
fax: 217/785-0090  
[Ashley.Becker@illinois.gov](mailto:Ashley.Becker@illinois.gov)

## Spring 2016 Important IAI/Panel Updates

- **AP Score recommendations added to appropriate descriptors in the GECC.** A special meeting was held for the GECC panels to review AP tests and identify recommendations for AP test scores in relation to IAI.
- **Math Major revised MTH 912 – Differential Equations, MTH 901, 902, 903 – Calculus sequence course descriptors.** The descriptions for Differential Equations and the Calculus sequence for the Mathematics Major panel were updated and posted on the site. The panel also made a minor revision to the course approval criteria emphasizing the importance of a detailed topical outline with more information than textbook chapter numbers, section numbers, and titles. The panel wants to see specific details on information/topics being discussed or covered in class.
- **Course Submission update for all panels**

- **WEEKLY/DAILY TOPICAL OUTLINES MUST BE DETAILED.** All the panels require a detailed weekly/daily topical outline that goes beyond chapter numbers and titles. The panels need to see the specific topics being covered throughout the class to verify learning outcomes and description topics are covered appropriately in the class.

An example of a good detailed topical outline:

Unit 1:

Weeks 1-4 (Overview of Humans and Sustainability, Science, and Ecosystems)

1. Environmental Problems and Sustainability: An Overview
  - a. What are some principles of sustainability?
  - b. How are our ecological footprints affecting the earth?
  - c. Why do we have environmental problems?
  - d. What is an environmentally sustainable society?
2. The Human Population and Its Impact
  - a. How do environmental scientists think about human population growth?
  - b. What factors influence the size of the human population?
  - c. How does a population's age structure affect its growth or decline?
  - d. How can we slow human population growth?
3. Science, Matter, Energy, and Systems
  - a. What do scientists do?
  - b. What is matter and what happens when it undergoes change?
  - c. What is energy and what happens when it undergoes change?
  - d. What are systems and how do they respond to change?
4. Ecosystems: What are they and how do they work?

- a. How does the Earth's life support system work?
- b. What are the major components of an ecosystem?
- c. What happens to energy in an ecosystem?
- d. What happens to matter in an ecosystem?
- e. How do scientists study ecosystems?

Exam 1 at the end of this unit (75 points).

- **Please** – no links in submissions. Include all relevant text in submission material.
- Changes are being made to **History** courses for both the GECC Humanities and Fine Arts panels and the GECC Social and Behavioral Science panels to align the courses.
- **REVISION/REORGANIZATION of the Mass Communication Major** – The Mass Communication major is restructuring and will have a new name and discipline for the fall semester. The panel will become the Media & Communication Arts major panel. A new discipline has been developed, Communication Studies. The Communication Studies discipline will have 5 new descriptors available for submission in the fall semester. These revisions and descriptors will be loaded on the site and available for submission by August 1<sup>st</sup>. The new descriptors will be MC 901 - Interpersonal Communication, MC 902 - Small Group Communication, MC 903 - Organizational Communication, MC 904 - Intercultural Communication, and MC 905 – Argumentation. Submitters, please prepare to submit these course to the panel by the October deadline
- **Business Major Panel Descriptor Updates** – Descriptor changes have been made for BUS 901 and 902. Changes are reflected on the iTransfer site and emails were sent to IAI contacts, including CAO's, TC's, Submitters, and IAI contacts.  
**SPECIAL RELATED NOTE – Real Life Business Applications should be highlighted within the BUS 901 – Business Statistics course detailed weekly topical outline.**
- **THE FALL SEMESTER SUBMISSION DEADLINE WILL BE OCTOBER 3<sup>RD</sup> at 5:00PM!**  
This year the 1<sup>st</sup> of October falls on a Saturday. As such, an extension through the end of business on Monday, October 3<sup>rd</sup> will be allowed. Courses received after the deadline will be loaded for spring 2017 review. As a reminder, final decisions on courses are made at the panel meetings and formally posted and emailed to the institutions a few days later.
- **NEW iTransfer.org website coming to a browser near you in 2017!** We are working to develop and design a new iTransfer website which will be easier to use and more functional while maintaining the things you need. This new site will be available in late FY 2017!
  - We need your help! We are conducting a survey about how you use iTransfer. Please take a moment to let us know what you think:  
[https://forms.illinoisstate.edu/forms/untitled\\_form\\_441](https://forms.illinoisstate.edu/forms/untitled_form_441)
- **Early Childhood Education panel working on a new descriptor** – the ECE major panel is working on creating another descriptor which will be available for submissions in the spring 2017 semester. It is currently anticipated to be ECE 915 - Child, Family, and Community. When the course is ready for your submissions, we will make an announcement.
- **iManage system notes:**
  - **Note to voting members serving on panels** – When copying and pasting comments/notes into a course page, **don't use any word processing program** as it adds unnecessary formatting to the information you are pasting. This formatting causes the course page to “break” so to speak and prevents others from reviewing and casting votes once the oddly formatted comment is posted. If copying and pasting are needed, **we request that voting members use the “Notepad” program as it adds no extra formatting.** It does not allow for HTML links so these

need to be added separately to your comments on the page. Thank you for helping us keep the voting pages up and running.

- **When changing a course title on Ongoing Review courses, contact the IAI Coordinator.** If you have to change a title on a course that is in the ongoing process, either it has been recently called and being resubmitted for review to the panel or the title changes as you are working with the panel to answer review concerns, please contact the IAI coordinator at [iai@itransfer.org](mailto:iai@itransfer.org) to discuss the best method for you to update the title in the process. It is important to note that the current review submission process **does not allow any change to title or institutional course coding.** We do not recommend submitting a course with a title change that is up for ongoing review as a new course which allows the course information to be input completely new. The reason this is not the best solution is that it creates duplicate entries for the same course in the institutional IAI database. This can be confusing to students and your articulation colleagues.
- **Be sure to include the course title on prerequisites in the submission process on New and Ongoing Review courses.** The panel members do not know that your institution's MAT 101 is College Algebra unless you tell them. They may not have the time or ability to track it down in your institutional catalog.
- **Art Major Panel Reminder** - As a reminder, courses that are being submitted to the Art Major panel must include statements about health and safety, as well as the inclusion of individual and group critiques within the course. Please see the panel's descriptors and criteria for more information.
- **GECC Life and Physical Sciences Lab Information in Submission** – The GECC science panels require a full outline of activities in the labs to be submitted with your documentation, for both online sections as well as in-person classes. The outline should include details on each activity, instruments used, and expected outcomes from the activities identified. Identify the lab manual in the submission documentation, either on the syllabus or lab outline. In addition, when a custom or in-house lab manual is used, any **3 sample labs** should be supplied to either panel for review.
- **PER THE STEERING PANEL – IMPORTANT UPDATE ON COUNTING COURSES FOR A COMPLETE GEN ED PACKAGE**  
In the fall 2015 Steering Panel meeting, the panel approved the motion that as long as courses have different outcomes, even if it is approved as the same identifier as another course the student has taken, the course can be counted as an additional course in completing the GECC package. For example, a student took History of African Americans for an H2909D and also took History of Native Americans for the same H2 909D code, these courses can now count as two separate courses, despite both having an H2 909D identifier. *This is good news for our students in transfer!*
- **Illinois is #3 in the nation in transfer!**  
Please review the National Student Clearinghouse report on bachelor degree outcomes for transfer students entitled, *Tracking Transfer*.  
<http://ccrc.tc.columbia.edu/media/k2/attachments/tracking-transfer-institutional-state-effectiveness.pdf>.  
Illinois is #3 in the nation in two completion areas and in the top ten in another. We are getting it right!  
The full report is interesting and very informative, but it is somewhat long (50+ pages). The references I made to Illinois' ratings are shown in the outcomes by state sections on report pages 17, 18, 19, 20, 24, 25, 26, 28, 35. (*This happy note is credited to Dena Lawrence, Project Coordinator of MyCreditsTransfer*)