



End of Season IAI and Panel Updates: Fall 2022 Season

Overall Reminders for Institutions & Course Submitters:

- **Ongoing Review** – Courses for Spring 2022 are being called through December 15th. We will send a note to submitters once the process is complete.
- **Approaching Deadlines** –
 - The deadline for Conditional Approvals this semester is December 16th. Please remember that if you miss the deadline the course will go before the full panel in the spring 2023 panel.
 - The submission deadline for spring 2023 is March 1st at 5:00 pm. The preferred deadline is February 15th.
- **Detailed Weekly Topical Outlines and Detailed Lab Outlines** – All IAI panels require a detailed weekly topical outline that goes beyond chapter numbers and titles and/or subtitles for any submission to IAI. A short list of additional topics (beyond chapter information) covered in class, readings, assignments, and labs (when applicable) is necessary for the panel to ensure all required topics are being adequately covered in the course. All IAI science panels, general education and major, require a detailed weekly lab outline that shows activities, equipment used, and outcomes. Each panel has provided information on expectations for outlines and lab outlines in their criteria document. Some panels have also provided a sample syllabus that shows expectations of the details expected in outline and lab outlines. For more information on panel requirements and recommendations, please be sure to review the panel criteria documents section of the site at: <https://itransfer.org/submitters/panelrelateddocuments/index.php>. The criteria document is always the first document in the list of documents and additional samples, etc. are beneath it. **We encourage submitters and administrators to share this panel documentation with faculty preparing their courses for submission prior to submitting their syllabus to IAI.**
- Resubmitting courses information –
 - When resubmitting courses, remember to **highlight changes** made to the documentation. This allows panel members to quickly find your updated information.
 - **Whenever possible, use the same syllabus and documentation all the way through the review and approval process.** If different representative syllabi and documents are supplied, the panel must look at the information supplied in the current submission to determine if not only the concerns from the previous submission are addressed, but also if the new document matches the panel's expectations for the identifier and criteria. Changes to documentation resets the review for the panel to ensure that all necessary topics, etc. are included in the supplied in the new information.

GECC Panels:

GECC Communications

The panel has fully updated and implemented changes to both the online speech course and the writing sequence. These changes are reflected within the descriptions and criteria document on the website. You can find these at:

- <https://itransfer.org/courses/gecc/communication.php>
- <https://itransfer.org/submitters/panelrelateddocuments/gecccommunication.php>

Please ensure that the updates are reflected in submissions made to panel. All information is effective for the spring 2023 submissions.

GECC Humanities & Fine Arts

The panel made a clarification to the criteria, specifically in #8 on page 1 regarding writing within foreign language courses: <https://ittransfer.org/submitters/panelrelateddocuments/gecchfa.php>. The panel is having a special meeting to discuss additional important issues. Any changes resulting from the special meeting will be finalized in the panel meeting in the spring semester and will be effective in the fall 2023 submission season. Please be sure to review documentation before submitting to the panel.

GECC Life Sciences

The panel has been working to clarify the scientific inquiry content necessary for all Life Sciences courses, with or without labs. While the panel has made strides toward making this clearer, they have found that more work is necessary to help institutions meet the panel's requirements and expectations. A special meeting is being held to allow the panel to explore and define this for institutions. Information will be shared with submitters. The panel will determine effective dates, etc. in the meeting. To see current information the panel has published on scientific inquiry or any other recent revisions, please see the panel criteria document on the site at: <https://ittransfer.org/submitters/panelrelateddocuments/geclifesciences.php>.

GECC Mathematics

No updates this semester.

GECC Physical Sciences

- The panel made a revision of P1902/L for content related to courses that contain aspects of general chemistry, organic chemistry, and biochemistry (GOB). This is reflected in the descriptions on the site at: <https://ittransfer.org/courses/gecc/physicalsciences.php#Chemistry>. The specific information added to the descriptions is "A course included within this descriptor may also include organic and biochemistry topics."
- The panel made a clarification for location of the newer weather courses, and they are now on the site under the discipline of Meteorology at: <https://ittransfer.org/courses/gecc/physicalsciences.php#Meteorology>
- The panel created a sample syllabus with the information and details they need for submission to the panel. This can be found on the site at: <https://ittransfer.org/submitters/panelrelateddocuments/geccphysicalsciences.php>. It is listed as an extra document beneath criteria document.

GECC Social & Behavioral Sciences

- The panel continues to work on descriptor revisions. No specific revisions to descriptors were made this semester.
- The panel reminds institutions that history courses must include use of primary sources within the course content. This should be clearly referenced within the detailed weekly topical outline that is included in the representative instructor syllabus submitted to the panel for review.
- As a reminder, no prerequisite courses within the discipline are allowed for gen ed SBS courses.

Major Panels:

Agriculture

No updates this semester.

Art

The panel made a clarification that it should be clear that health and safety concerns regarding the use and disposal of hazardous materials and tools is taught to students. This was a small update made to the course descriptions on the site at: <https://itransfer.org/courses/majors/art/artaa.php>.

The panel also discussed historical and contemporary references within the courses. The panel strongly recommended that diverse references be included course content. The following was added to the panel criteria document found on the site at:

<https://itransfer.org/submitters/panelrelateddocuments/art.php> , “The panel strongly encourages the use of diverse, equitable, and inclusive references within the course.”

Biology

The panel made some revisions to the criteria document in reference to evaluating requirements for the new BIO 920 and 920C courses. It can be found on the site at:

<https://itransfer.org/submitters/panelrelateddocuments/bio.php>. The panel also added a sample lab outlines for the new identifier to the site at the previous link as an additional document.

Please refer to these outlines to assist faculty with necessary detail and content for review.

Business

No updates this semester.

Chemistry

The panel discussed their criteria document and made a couple of revisions to clarify the prerequisite and modality on labs. The criteria document is posted on the site at:

<https://itransfer.org/submitters/panelrelateddocuments/chm.php>. In looking at the documentation, the panel is seeking to reorganize the information to help institutions meet panel expectations. Work will continue into the spring 2023 semester.

Computer Science

The panel discussed various initiatives and more discussion is needed to pursue any updates to current or new descriptors. The panel may seek to create a new data science descriptor and have begun work that will continue into the spring semester.

Criminal Justice

No updates this semester.

Early Childhood Education

No updates this semester.

Engineering

No updates this semester.

Mathematics

A minor revision of a topic was made to the Calculus sequence that will be shared and discussed with the GECC Math panel regarding the calculus sequence in the general education panel.

Media & Communications Arts

No updates this semester.

Physics

The panel made an update regarding labs and lab contact hours which are included in the panel criteria document on the site at: <https://itransfer.org/submitters/panelrelateddocuments/phy.php>.

Political Science

No updates this semester.

Psychology

No updates this semester.

Theater Arts

The panel revised the TA 911 description to reflect the technical nature of the course content. The description is posted on the site at: <https://itransfer.org/courses/majors/ta.php> and effect for spring 2023.