

- Evaluate the topical outline to ensure the course’s core competencies are still appropriate for the IAI course identifier; and
- Evaluate the course learning objectives and/or outcomes to ensure they are still appropriate for the IAI course identifier.

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Institutional Participation in IAI

ATTENTION: *Per the [Illinois Articulation Initiative Act](#), all public institutions are required to participate in IAI and offer the full GECC package.*

Participation Status Options

1. *Full Participant (also known as “Sending”) Institutions:* Institutions must offer the entire GECC package to be designated as sending institutions.
 - a. All sending institutions are eligible for participation in the GECC Panels.
 - b. Institutions choosing full participation must maintain a complete IAI GECC package and agree to accept a completed GECC package from any other participating institution as meeting all lower-division general education requirements.

2. *Receiving-Only Institutions:* Institutions choosing to participate on a receiving-only basis agree to accept a completed GECC package from any other participating institution as meeting all lower-division general education requirements of the institution. Institutions that intend to eventually become a full-participant may submit courses to GECC panels. Institutional representatives may not serve on GECC panels so long as the institution is classified as receiving-only. Receiving-only institutions may also submit courses to and serve on Major panels as long as the institution is approved by IBHE to offer degrees within the major.
 - Institutional references to IAI must include a “Receiving-Only” membership status disclaimer within their catalog and other sources as appropriate.

Institutional Requirements for Participation

1. Participating institutions must hold regional accreditation from an accrediting authority recognized by the U.S. Department of Education or the Council on Higher Education Accreditation.
2. Participating institutions must have authority to offer either transfer-oriented associate degree(s) or baccalaureate degree(s) in Illinois.
3. Per [Senate Joint Resolution \(SJR\) 22](#), *all public participating institutions must assure their compliance with the law that their General Education Core Curriculum: (1) are aligned with the IAI course codes, (2) accept, with full credit, toward a baccalaureate degree any courses students have taken in the General Education Core Curriculum Package from other public institutions in Illinois, and (3) do not require transferring students to retake general education as prerequisite core curriculum courses that were part of the IAI curriculum package, or take additional general education courses beyond the package.* (More information regarding General Education course requirements for public institutions may be

found in Sections 15 and 20 of the [Illinois Articulation Initiative \(IAI\) Act](#).)

4. Per the [IAI Act](#), all public institutions shall determine if Illinois Articulation Initiative major courses are direct course equivalents or are elective credit toward the requirements of the major. If the receiving institution does not offer the course or does not offer it at the lower-division level, the student shall receive elective lower-division major credit toward the requirements of the major for the course and may be required to take the course at the upper-division level.
5. Sending institutions must maintain and offer all courses required to complete the General Education Core Curriculum (GECC) package at their institution.
6. Receiving-only institutions may submit courses to both GECC and Major panels.
7. Receiving* institutions will allow transfer students with a partially-completed GECC package the option of completing the GECC and/or satisfying lower-division general education requirements by completing a GECC curriculum while enrolled in the receiving institution under the following circumstances:
 - a. When the transfer student has completed a statewide articulated associate degree such as the AS, AFA, AES, AAT; or
 - b. When the transfer student has been granted 30 semester hours of transfer credit by the receiving institution without having completed the GECC. (Although not specified, the nature of lower-division curricula indicates that 30 semester hours of transfer credit from an IAI institution will likely incorporate GECC credits.)
 - c. Receiving institutions shall pay particular attention to students transferring with a completed Associate of Science degree. In September 2015, ICCB changed the general education component of the degree therefore students with an earned AS degree will only be required to take one additional Humanities & Fine Arts course as well as an one additional Social & Behavioral Science course in order to complete the GECC package upon transferring to the receiving institution.

**Institutions are considered "Receiving" upon matriculation of a transfer student; receiving institutions may include both IAI full and receiving-only participants.*

Requests to Participate

1. To record a desire to participate, eligible degree-granting institutions must submit a Statement of Intent along with the completed [IAI Participation Request](#) to itransfer@itransfer.org
2. Institutions may choose to participate as a receiving-only institution or as a full participant.

Institutional Participation Responsibilities

1. Identify an IAI Institutional Contact Person to serve as the conduit for information between the institution and the coordinating boards and panels on issues related to IAI.
2. Submit new courses for IAI approval as outlined in the New Course Submission & Approval section on pages 10 and 11 of this manual.

3. Comply with the submission of approved courses called for ongoing review in a timely manner.
 - If a course is not re-approved by the panel because it no longer aligns with the panel's descriptor and/or course approval criteria, the institution shall remove the IAI code from the course description in the institution's catalog as well as master and/or instructor course syllabi.
4. On an annual basis, review the institution's IAI approved course database to ensure all listed courses are a) still being offered by the institution, and b) are coded with the current course code and name listed within the institutional catalog.
5. Ensure all required catalog information regarding IAI as indicated below is included, maintained, and is always accurate.

Information for Inclusion in the Institutional Catalog (all formats)

1. The following information regarding IAI must be included in institutional catalogs:
 - a. Statement of participation in the Illinois Articulation Initiative and effective date for the General Education Core Curriculum;
 - b. Statement on acceptance of IAI General Education Core Curriculum and application to institution's general education lower-division requirements and mission-related requirements;
 - c. IAI General Education Core Curriculum requirements with IAI course numbers;
 - *Per SJR 22, the course numbering systems at each public institution must adequately reflect the corresponding course codes used by the Illinois Articulation Initiative.*
 - d. Institution's IAI approved courses with corresponding IAI course numbers;
 - e. IAI World Wide Web address via the Illinois Transfer Portal at www.iTransfer.org;
 - f. Institution's policy statements on the following:
 - Acceptable grades in IAI General Education Core Curriculum courses;
 - Acceptance of IAI General Education Core Curriculum courses when the Core has not been Completed prior to transfer;
 - Acceptance of course with partial semester hour credit for fulfillment of General Education Core Curriculum requirements;
 - Recognition of credit from non-IAI participating institutions if transfer credit has fulfilled IAI General Education Core Curriculum requirements for the institution verifying the IAI General Education Core Curriculum on the transcript; and
 - Recognition of proficiency and CLEP credits toward IAI General Education Core Curriculum.

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