

3. Comply with the submission of approved courses called for ongoing review in a timely manner.
 - If a course is not re-approved by the panel because it no longer aligns with the panel's descriptor and/or course approval criteria, the institution shall remove the IAI code from the course description in the institution's catalog as well as master and/or instructor course syllabi.
4. On an annual basis, review the institution's IAI approved course database to ensure all listed courses are a) still being offered by the institution, and b) are coded with the current course code and name listed within the institutional catalog.
5. Ensure all required catalog information regarding IAI as indicated below is included, maintained, and is always accurate.

Information for Inclusion in the Institutional Catalog (all formats)

1. The following information regarding IAI must be included in institutional catalogs:
 - a. Statement of participation in the Illinois Articulation Initiative and effective date for the General Education Core Curriculum;
 - b. Statement on acceptance of IAI General Education Core Curriculum and application to institution's general education lower-division requirements and mission-related requirements;
 - c. IAI General Education Core Curriculum requirements with IAI course numbers;
 - *Per SJR 22, the course numbering systems at each public institution must adequately reflect the corresponding course codes used by the Illinois Articulation Initiative.*
 - d. Institution's IAI approved courses with corresponding IAI course numbers;
 - e. IAI World Wide Web address via the Illinois Transfer Portal at www.iTransfer.org;
 - f. Institution's policy statements on the following:
 - Acceptable grades in IAI General Education Core Curriculum courses;
 - Acceptance of IAI General Education Core Curriculum courses when the Core has not been Completed prior to transfer;
 - Acceptance of course with partial semester hour credit for fulfillment of General Education Core Curriculum requirements;
 - Recognition of credit from non-IAI participating institutions if transfer credit has fulfilled IAI General Education Core Curriculum requirements for the institution verifying the IAI General Education Core Curriculum on the transcript; and
 - Recognition of proficiency and CLEP credits toward IAI General Education Core Curriculum.

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