appropriate submission forms and course materials are submitted through the iManage system.

3. Deadlines to submit a course are March 1 for Spring panel consideration and October 1 for Fall panel consideration.

4. Panel members will review and vote on submissions based on a set schedule.

5. Courses approved in this schedule will be posted to the iTransfer.org database and listed on the website as soon as possible.

6. Courses that are not approved can be resubmitted by the institution after consultation with the IBHE or ICCB staff.

**Participation in the Major Panels**

1. Institutions must participate in the GECC in order to be eligible for participation in the Major Panels.

2. Institutions must have degree-granting authority for programs in the major discipline in order to be eligible for participation in the Major Panels.

**Information for Inclusion in Institutional Catalog (in all formats)**

1. The following information regarding IAI must be included in institutional catalogs:
   a. Statement of participation in the Illinois Articulation Initiative and effective date for the General Education Core Curriculum;
   b. Statement on acceptance of IAI General Education Core Curriculum and application to institution’s general education lower division requirements and mission related requirements;
   c. IAI General Education Core Curriculum requirements with IAI course numbers;
   d. Institution’s IAI approved courses with corresponding IAI course numbers;
   e. IAI World Wide Web address: via the Illinois Transfer Portal at www.iTransfer.org
   f. Institution’s policy statements on the following:
      o Acceptable grades in IAI General Education Core Curriculum courses;
      o Acceptance of IAI General Education Core Curriculum courses when the Core has not been Completed prior to transfer;
      o Acceptance of course with partial semester hour credit for fulfillment of General Education Core requirements;
      o Recognition of credit from non-IAI participating institutions if transfer credit has fulfilled IAI General Education Core Curriculum requirements for the institution verifying the IAI General Education Core Curriculum on the transcript;
      o Recognition of proficiency and CLEP credits towards IAI General Education Core Curriculum;