

IAI Art Major Panel

Course Approval Criteria & Checklist

Course Review Procedures:

A current representative syllabus, including a detailed weekly topical outline, is required. If the course has yet to be taught at an institution, a sample syllabus developed by the instructor is to be submitted.

The course syllabus should clearly indicate the following:

- Course title and number with credit hours
- Course description
- Prerequisites, if any
- Credit hours
- Textbooks, learning resources, and materials used. As institutions pursue the opportunity to expand into online/open resource electronic text material, the panel has sought to provide some necessary guidance on citing these resources in submitted syllabi and documents. If any online reading or learning resource materials are used, a complete working url or bibliographic citation (embedded hyperlinks are acceptable) must be provided. This site/resource must be active, working, and viewable by the panel.
- Learning outcomes (objectives)
- Detailed weekly topical outline. **This should go beyond chapter numbers and titles.**
- Methods of evaluation of student learning

Syllabi preparation information to facilitate approval:

Syllabi must include the content specified in the IAI course descriptions; syllabi submitted to the panel for review shall provide clear evidence that all required topics specified in the IAI major course descriptions are being covered and at an adequate level for the course.

The following are IAI requirements for all art studio course syllabi. Please check that you have some sort of written statement covering these topics in the syllabus.

General topics to be included in ALL studio syllabi:

- ✓ The topic of Health and Safety in the Studio will be addressed in the course.
- ✓ Assessment methods will include group and individual critiques. (Please note: individual critiques may simply be the instructor visiting with each student during work times).
- ✓ Studio courses must meet for no less than 6 clock hours per week.
- ✓ Please include a weekly schedule of covered topics

Course-specific Checklists:

DRAWING I

- ✓ Emphasis on black and white media
- ✓ Sketchbooks are strongly recommended for this course

Course-specific Checklists (*continued*):

DRAWING II

- ✓ Prerequisite of Drawing I
- ✓ Emphasis on color media
- ✓ Sketchbooks are strongly recommended for this course

DESIGN I (2-D Design)

- ✓ Black and white **and** color media
- ✓ Computer generated practice in image editing software is encouraged; a digital component must be present in this class
- ✓ Sketchbooks are strongly recommended for this course

DESIGN II (3-D Design)

- ✓ Instruction on the use of hand and power tools is integral to this course
- ✓ Sketchbooks are strongly recommended for this course

Most common reasons submissions to this panel are denied:

- Missing Health & Safety statement
- Critiques (group and/or individual) missing or insufficient