

- appropriate submission forms and course materials are submitted through the iManage system
3. Deadlines to submit a course are March 1 for Spring panel consideration and October 1 for Fall panel consideration.
  4. Panel members will review and vote on submissions based on a set schedule.
  5. Courses approved in this schedule will be posted to the [iTransfer.org](http://iTransfer.org) database and listed on the website as soon as possible.
  6. Courses that are not approved can be resubmitted by the institution after consultation with the IBHE or ICCB staff.

### **Participation in the Major Panels**

1. Institutions must participate in the GECC in order to be eligible for participation in the Major Panels.
2. Institutions must have degree-granting authority for programs in the major discipline in order to be eligible for participation in the Major Panels.

### **Information for Inclusion in Institutional Catalog (in all formats)**

1. The following information regarding IAI must be included in institutional catalogs:
  - a. Statement of participation in the Illinois Articulation Initiative and effective date for the General Education Core Curriculum;
  - b. Statement on acceptance of IAI General Education Core Curriculum and application to institution's general education lower division requirements and mission related requirements;
  - c. IAI General Education Core Curriculum requirements with IAI course numbers;
  - d. Institution's IAI approved courses with corresponding IAI course numbers;
  - e. IAI World Wide Web address: via the Illinois Transfer Portal at [www.iTransfer.org](http://www.iTransfer.org)
  - f. Institution's policy statements on the following:
    - o Acceptable grades in IAI General Education Core Curriculum courses;
    - o Acceptance of IAI General Education Core Curriculum courses when the Core has not been Completed prior to transfer;
    - o Acceptance of course with partial semester hour credit for fulfillment of General Education Core requirements;
    - o Recognition of credit from non-IAI participating institutions if transfer credit has fulfilled IAI General Education Core Curriculum requirements for the institution verifying the IAI General Education Core Curriculum on the transcript;
    - o Recognition of proficiency and CLEP credits towards IAI General Education Core Curriculum;

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